



IN/CO GRANT PROGRAM | ROUND 2 SHORT FORM APPLICATION INSTRUCTIONS

PURPOSE

The Colonial Academic Alliance is turning to true innovators – faculty and staff at our member institutions – to generate powerful ideas that creatively address pressing policy challenges in higher education, fuel collaboration between institutions, and promote innovation in intellectual inquiry. The Alliance will support and champion these ideas through a second round of Innovate/Collaborate (IN/CO) Grant Program funding, providing grants of **\$10,000—\$40,000** to multi-institutional teams of faculty and staff over two years. A maximum of \$160,000 total will be awarded in the second round of IN/CO Grant funding.

PRIORITY FUNDING AREAS

IN/CO Grants support the exploration and development of creative approaches that positively impact student success, advance scholarship, and promote the dissemination of best practices in one of the following priority funding areas:

- Innovative teaching and learning
- High impact practices
- Civic engagement
- Entrepreneurial education
- Student-athlete initiatives
- Student wellness and mental health

FUNDING GUIDELINES

IN/CO Grants will fund actionable, scalable initiatives that support the Alliance’s mission and are:

- Designed to contribute lessons or best practices for the higher education community;
- Marketable for future academic publication or presentation at conferences;
- Attractive to future foundation or sponsor funding beyond the IN/CO Grant Program; and
- Able to be completed within the two-year funding timeframe.

REQUIRED INSTITUTIONAL MATCH

If selected for an IN/CO Grant award, your institution must be willing to provide 1:1 in-kind or monetary matching to demonstrate institutional commitment to the project. Most of the successful applicants in the first round used in-kind matching to satisfy this requirement. The Alliance does not provide funding for indirect costs, grant overhead, or cost recovery through the IN/CO Grant Program.

APPLICATION INSTRUCTIONS

Interested faculty and staff at Alliance member institutions are invited to complete an IN/CO Short Form application **briefly** introducing a topic, idea, or challenge that they wish to explore in collaboration with other member institutions. Please clearly complete each field of the application, succinctly making a case for funding. As noted below, applicants are **not** expected to secure collaborative partners from other Alliance institutions prior to submitting the IN/CO Short Form Application. **IN/CO Short Form Applications are due on October 1, 2019 by 5:00PM.** Please email the completed application form and any relevant attachments as one PDF document to Executive Director Lindsey Interlante via email at li@caa-academics.org.



SELECTION PROCESS

Alliance staff will vet proposals for compliance with the guidelines outlined in the IN/CO Short Form application. Compliant proposals will be presented to the Provosts' Council, who will select a slate of finalists based on the IN/CO Grant Evaluation Rubric. Finalists will work with Alliance staff to identify potential partners at other Alliance institutions, respond to any questions or concerns put forth by the Provosts' Council, develop a grant budget, and complete a finalized project plan for approval. **The Provosts' Council will reach a final decision on which applicants to fund by November 15, 2019. All proposals will receive a response from Alliance staff by December 2, 2019.**

CONNECTING INSTITUTIONAL PARTNERS

IN/CO Grants are intended to fund **teams** of faculty and staff from **two or more** Alliance member institutions. Given the diversity and geographic breadth of the Alliance, faculty and staff are not expected to forge these partnerships on their own. Executive Director Lindsey Interlante will work with finalists to identify appropriate institutional partners for their proposed initiatives. Applicants are welcome to suggest possible institutional partners, but selection as a finalist **does not guarantee** that you will work with your suggested partner institution(s).

COMPATIBILITY WITH ALLIANCE MISSION

Projects selected for an IN/CO Grant award will be compatible with the Alliance's mission:

The Colonial Academic Alliance facilitates collaboration and communication across member institutions, engaging faculty, staff, and students in meaningful initiatives that challenge the status quo, enrich the academic environment, and advance student success.

EVALUATION CRITERIA

IN/CO Grants provide teams with the opportunity to engage in exploratory research and scholarship, so applications do not need to reflect every specific detail of your intended project. Successful applications will demonstrate that:

- Your intended initiative is strongly aligned with one or more Alliance priority areas, and will generate value or opportunities for Alliance institutions;
- Your intended initiative will directly address a challenging issue in higher education;
- Your team has the capacity, qualifications, and institutional support to successfully implement your intended project;
- Your team has a feasible plan to use the grant funds during the two-year award period;
- If selected for an IN/CO grant award, your institution must be willing to provide in-kind or monetary matching.

ADDITIONAL INFORMATION AND QUESTIONS

Applicants wishing to receive additional information on IN/CO Grants or ask questions should contact Alliance Executive Director Lindsey Interlante at li@caa-academics.org.